

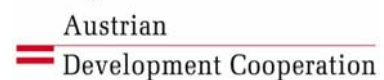
## **SECTION 6.4: TEMPLATES FOR LETTERS OF COMMITMENT/ENDORSEMENT**

Please complete this form carefully on a computer

Implemented by:



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**6.4.1 LETTER OF COMMITMENT OF THE FACULTY/UNIVERSITY**

It is hereby confirmed that the proposed chair program will be incorporated in the curriculum starting from the 2009/2010 academic year, and will be held for a total of least 3 academic years, as follows:

Title of the program	Name of the coordinator

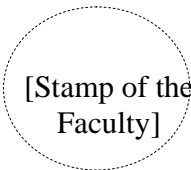

In case this chair program receives the support from Austrian Development Cooperation (ADC) through WUS Austria within the LMOC program, the Faculty and the University commit themselves to ensure the implementation of the following courses in accordance with the proposal and Guide for Applicants.

Chair program nr. and title	Course nr. and title	Name of the lecturer	Semester

In addition, the Faculty and the University commit to the co-financing of equipment (if applying for equipment) and of accommodation for BGP+ guest lecturers (if applying for BGP+ component).

Date:

Place:

_____	 <p>[Stamp of the Faculty]</p>	<p>Dean</p> <p>_____</p>
_____	 <p>[Stamp of the University]</p>	<p>Rector</p> <p>_____</p>

#### **6.4.2 LETTER OF COMMITMENT OF THE CHAIR PROGRAM COORDINATOR**

In case this chair program (under LMOCP) receives the support from Austrian Development Cooperation (ADC) through WUS Austria I commit myself to strictly uphold the proposed plan of implementation. Should any other commitment conflicting with demands and schedule of this project occur during its implementation, it would not cause any delays or changes in the proposed timetable.

I also commit myself to submitting all the foreseen reports, evaluations, invoices and receipts within the deadlines.

Date:

Name:

Position:

Place:

Signature:

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**6.4.3 LETTER OF COMMITMENT – PRODUCING AND PUBLISHING OF THE SCRIPTS**

In case this chair program (under LMOCP) receives the support from WUS Austria, the lecturers commit themselves to produce a script for each and every one course supported, according to which the courses will be held. Additionally, the Faculty commits itself to finance the printing and publishing of the script.

The lecturers and the faculty also commit themselves to the following:

- The script has to be produced and published before the beginning of the courses.
- All students attending the course must receive a copy of the script free of charge.
- 20 copies of the script for each course must be placed in the Faculty library.
- 2 copies of the script for each course must be delivered to WUS Austria

Date:

Place:

\_\_\_\_\_  
Dean of the Faculty

[Stamp of the  
Faculty]

\_\_\_\_\_  
Chair program coordinator

**6.4.4 LETTER OF ENDORSEMENT BY THE AUSTRIAN<sup>1</sup> COOPERATION PARTNER**

**Form should be signed and stamped, submitted in hard-copy version and consist of the following data:**

To: University, Faculty

As the authorized representative of *<name of EU higher education institution and faculty>*,

regarding:

- *<proposed chair program (under LMOCP) name>*, hereafter referred to as 'the Program'
- by *<University, Faculty>*
- submitted to World University Service – Austrian Committee, Podgorica Office

I hereby confirm that *<EU HE institution>* commits itself to enter a cooperation relationship with *<University, Faculty>* to support the development and implementation of *<the chair program (under LMOCP)>*.

Please state name and contact details of partnership coordinator:

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*<EU HE Institution>* hereby declares the consent and full support for the cooperation described in 3.1 of this project proposal and understands that these modalities are developing under the regulatory framework of *<the chair program (under LMOCP)>* as outlined in the guidelines for *<the chair program (under LMOCP)>* applications, especially CHAPTER 3.2 (description of minimum requirements for partnerships).

Date:

Place:

\_\_\_\_\_  
Dean of the Faculty

[Stamp of the  
Faculty]

\_\_\_\_\_  
Chair program coordinator

<sup>1</sup> If no Austrian partner institution can be found, an exception can be made to apply with a partner institution from a different EU country, Switzerland or Norway.

**6.4.5 LETTER OF ENDORSEMENT BY THE LOCAL/INTERNATIONAL  
COMPANY/INSTITUTION/ORGANIZATION OR CONSORTIUM**

**Form should be signed and stamped, submitted in hard-copy version and consisting the following data:**

To: University, Faculty

Undersigned, as a legal and authorized representative of *<name of company>*,

Regarding:

- *<proposed chair program (under LMOCP) name>*, hereafter referred to as 'the Program'
- by *<University, Faculty>*
- submitted to World University Service – Austrian Committee, Podgorica Office

*<Company>* appreciates the objective of *<the chair program (under LMOCP)>*

*<Company>* understands that in order to consider a project must fulfill the participation requirements for *<the chair program (under LMOCP)>*, as outlined in the LMOCP Instructions for the Applicants.

As the authorized representative of *<Company>*, I hereby confirm that *<Company>* endorses the further development of *<the chair program (under LMOCP)>* and that by this endorsement *<Company>* commits itself to support *<the chair program (under LMOCP)>* by the following (delete not appropriate and add numbers, details, value etc):

1. Co-financing the equipment purchase
2. In-kind contribution
3. Lecturing
4. Stipends
5. Internships
6. Theses assignments

*<Company>* understands that these modalities are developing under the regulatory framework of *<the chair program (under LMOCP)>*.

*<Name of Signatory>*

*<Title>*

*<Signature>*